



Amelia Earhart Memorial Scholarship Application

Technical Training Scholarship

Instructions

The AEMSF General Requirements and Instructions document contains information necessary for Applicants, Chapter AE Chairman and Section AE Chairmen. Download the document at www.ninety-nines.org/scholarships.htm

Please read the **FULL** Requirements and Instructions in the separate document before proceeding. Exceptions to Eligibility Requirements and Instructions are listed below.

Once completed, submit to your Chapter AE Scholarship Chair.

Do **NOT** submit to the Ninety-Nines Headquarters or to the AEMSF Scholarship Trustees.

Application Package

Part I: Personal Information	Part V: Letter of Personal Recommendation
Part II: Not Applicable	Part VI: Documentation
Part III: Training or Certification Course & Curriculum	Part VII: Applicant Certification
Part IV: Applicant Essay	Part VIII: 99s Certification
	Part IX: 99s Recommendation

APPLICANT ELIGIBILITY REQUIREMENT EXCEPTIONS

1. FLIGHT CURRENCY: Not required, unless applying for ATP CTP
2. MEDICAL CERTIFICATE: Not required, unless applying for ATP CTP

Suggestions for strengthening your AE Technical Training Scholarship application

- *Establish clear financial need.*
- *Be an active, participating Ninety-Nines member.*
- *Clearly indicate how this training will help you to advance toward your goal and how you have prepared to undertake it.*



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Part I: Personal Information

Name: _____ Previous surname: _____

Mailing Address: _____

Email address: _____

Phones: Home _____ Work _____ Cell _____
(Please indicate which number is preferred with a *)

Highest academic level/degree and where obtained: _____

Current academic student? (Y/N) _____ Where: _____

99s Continuous Membership Date: _____

Chapter: _____ Section: _____

Scholarship

Specific Certificate, Rating, or Course Requested: _____

Amount Requested in Local Currency: _____ In US Dollars: _____

NOTE: AEMSF will use current exchange rate in effect at time of judging to determine final USD Amount.

Previous AE Scholarships-Year(s) Applied for: _____ Year(s) Awarded: _____

Progress made since last AE Scholarship application or award: _____

List all other scholarships received or pending this year: *Attach additional page if needed. MANDATORY: Send updates on pending scholarships to designated AE Trustee immediately upon learning results through February 20.*

Scholarship/Grant Name	Amount	Purpose	If Pending, Expected Notification Date

Aviation

Total flight hours: _____ Hours flown last 12 months: _____

Date and type of flight review, competency or proficiency check, or equivalent: _____

Current Medical Certificate/Class: _____ Date of Issue: _____ Age: _____

Aircraft owned, and percentage of ownership: _____

If you own an aircraft, will you use it for this training? If not, why not? : _____
: _____

Financial & Employment

Present position, employer, and date employed: _____

Summary of employment in last five years: _____
: _____

Your Annual Gross Income: _____ Total Household Annual Gross Income: _____

How many people does the total household income support? _____

IF YOU ARE CLAIMED AS A DEPENDENT, YOU MUST PROVIDE PARENTAL HOUSEHOLD INCOME IN ADDITION TO PERSONAL INCOME. If you wish to explain the household income above in further detail you may do so in your Essay. You may also submit a copy of your prior year's annual tax return directly to the receiving AE Trustee. Black out Social Security Numbers.



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Part III: Training or Certification Course & Curriculum

Applicant Name: _____

Specific Certificate or Course Requested: _____

Amount Requested in Local Currency: _____ Amount Requested in US Dollars: _____

Institution Name: _____

Address: _____

Date of Initial Enrollment: _____ Expected Completion Date: _____

Description of Classes or Curriculum during Upcoming Terms: _____

Complete description of experience or credentials that qualify you for this training or certification course:

INSTITUTION REPRESENTATIVE: Read carefully, complete, and sign.

- Scholarship is for entire cost of one training or certification course. Do not include any indirect costs, such as books, travel, food, lodging, etc.
- No reimbursement will be made for training taken before winner has received written notification of her Scholarship and the appropriate Trustee has received the winner's signed Official Acceptance Form.
- If awarded an AE Scholarship, upon proper submission of AEMSF forms and receipts, reimbursement check(s) will be made jointly to applicant and the school or instructor named below unless applicant provides proof of payment.

By my signature below, I certify that

- ✓ I have reviewed the completed Part III of this application.
- ✓ The cost for this training or certification course is accurate, and includes planned price increases. Our institution will honor the rates indicated during the term of this training.
- ✓ I have examined the credentials of this applicant, and have determined that she is qualified to complete the training or certification course in the time indicated.

Print Name & Title: _____

Institution Name: _____

Complete Address: _____

Phone: _____ Email: _____

Sign here: _____

Authorized Instructor or Flight School Representative

Date

Optional – E-signature



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Part IV: APPLICANT ESSAY

Applicant Name: _____

Write your essay on this page OR ATTACH ONE SHEET ONLY IN ITS PLACE. Essay may not exceed one page (one side only) and must include at least the following elements:

- ✓ Tell us about yourself, your activities in aviation, and your participation in The Ninety-Nines. Be specific.
- ✓ Describe your goals in aviation or aerospace, and opportunities ahead. Tell us what you have already accomplished in pursuit of these goals, and towards the specific course or certificate/rating sought. Why are you seeking this specific training? How will it help you to qualify for or to advance in an aviation-related profession or charitable cause?
- ✓ Tell us how you have financed your training and education so far.
- ✓ Make a statement of financial need for completion of this training.
- ✓ How will awarding you this scholarship benefit The Ninety-Nines and the aviation community?
- ✓ If applicable, clearly explain any training request that might be considered unusual or of unusually high cost.



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Part V: Letter of Personal Recommendation

Applicant Name: _____

Provide one letter of personal recommendation by an individual who can describe applicant's character and experience **in areas other than aviation.**

Note: This letter may **NOT be written by any 99s member or family member.**

Suggestions: Request a letter from a respected friend, teacher, mentor, spiritual or religious counselor, or supervisor from work or volunteer project. The letter should include at least the following elements:

- ✓ You may type in the space below or provide a separate document.
- ✓ You may address your letter to the AE Scholarship Trustees and Judges.
- ✓ How do you know the applicant, for how long, and how well? Be specific.
- ✓ Describe applicant's character and experience in areas other than aviation.
- ✓ Tell us exactly why you recommend this applicant for an AE Scholarship.



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Part VI: Documentation

Applicant Name: _____

Attach legible photocopies of all applicable supporting documentation. Write your name clearly on each page. (This checklist is for your use and should not be submitted with the application package.)

ALL APPLICANTS:

- Institution's course description and curriculum.
- Institution's forms or bills showing cost of course.

ATPCTP APPLICANTS ONLY

- Pilot certificate (both sides).
- Medical certificate as per General Requirements.

MANDATORY UPDATE BY FEBRUARY 20!

If required for eligibility, applicant MUST provide the following documentation to the Designated AEMSF Trustee so she receives it by the deadline of FEBRUARY 20.

- Status of any scholarships or grants that were pending at time of initial application, or any others you applied for AFTER submitting this AE Scholarship application. If they are still pending as of February 20, you must notify the Trustees as soon as you learn the results.
- Any missing information or documentation.
- Any other change that affects eligibility or application.

NOTE: Failure to send a required update is grounds for disqualification.

Send updated documentation by email to AEApps@Ninety-Nines.org or in a single, trackable shipment or by fax so Designated Trustee will receive it by FEBRUARY 20. Retain shipment tracking number and receipt, and waive any requirement for signature upon receipt. The contact information for the Designated Trustee for the current year is listed in the instructions package.



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Part VII: Applicant Certification

Applicant Name:	
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By my signature below, I certify that

- ✓ I meet all Applicant Eligibility Requirements for this AE Scholarship and, if applicable, will provide additional proof of eligibility by February 20.
- ✓ My application reflects an honest appraisal of my ability to complete the goal requested herein.
- ✓ My application is complete, true, and correct in every respect.
- ✓ I understand that any misrepresentation, concealment, or omission of required information is grounds for disqualification or withdrawal of scholarship.
- ✓ I understand that no reimbursement will be made for travel/food/lodging expenses, and no payment will be made for training taken before I have received written notification of my award and the appropriate Trustee has received my signed Official Acceptance Form.
- ✓ I assume full responsibility for meeting all deadlines and tracking the progress of my application through the review and selection process.

I further certify that, if awarded an AE Scholarship, I will:

- ✓ Return Official Acceptance Form with high resolution digital photo (in color or black and white) and brief biographical statement of 200 words or less within ten days after receiving written notification of my award.
- ✓ Use the funds solely for the specific purpose for which I am applying.
- ✓ Begin training by June 30 following notification of scholarship award and use the scholarship by June 30 of the following year.
- ✓ Communicate monthly, submit receipts monthly, and provide timely notification of changes to contact information to AEMS F Trustees throughout the scholarship period.
- ✓ Maintain eligibility requirements throughout the scholarship period.
- ✓ Maintain 99s membership for five years after notification of award.
- ✓ Assist in the promotion of the Amelia Earhart Memorial Scholarship Program and The Ninety-Nines.

Applicant Signature (in ink)

Date

Applicant Electronic Signature (Optional, instead of ink)

Send completed application and all required documents to your Chapter AE Scholarship Chair.

Do NOT send to Ninety-Nines Headquarters or directly to the AEMS F Trustees.



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Part VIII: 99s Recommendation

Note to Applicant: Submit this blank form with application package to AE Scholarship Chairman or Representative for completion.

Applicant Name: _____

AE Scholarship Chairman: _____

If applicant is recommended, this Part is to be completed by the AE Scholarship Chairman or Representative as specified in Part IX. Write in this space or attach a ONE PAGE LETTER IN ITS PLACE with the 99s Recommendation, which MUST include at least the following elements:

Ninety-Nines:

- ✓ How has the applicant been a participating Ninety-Nine?
- ✓ How did your Chapter (or Section) make the decision to submit this application? Was a vote taken?

Goal:

- ✓ What has she accomplished toward her goal?
- ✓ How realistic is her goal? What are her opportunities for advancement in aviation?

Financial:

- ✓ How has she established a clear financial need?
- ✓ How does her requested funding relate to her requirements for completion and to rates in your region?



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Part IX: 99s Certification

Note to Applicant: Submit this blank form with application package to AE Scholarship Chairman or Representative for completion.

Applicant Name: _____

If applicant is recommended, this Part is to be completed by the AE Scholarship Chairman as below

- For Chapter Member applicant: Chapter AE Scholarship Chairman, or, if none, Chapter Chairman.
- For Section Member applicant: Section AE Scholarship Chairman, or, if none, Section Governor.
- For Member-at-Large applicant: International President.

NOTE: Neither the applicant nor any other 99s Officer may perform these duties or provide certification or recommendation for applicant.

By my signature below, I certify that

- ✓ This applicant is recommended for an AE Scholarship by her Chapter (Section).
- ✓ I have written the 99s Recommendation covering all required items (Part VIII).
- ✓ I have reviewed this application package, and determined that it is complete in every respect, including documentation.
- ✓ I will notify the applicant promptly of the status of her application in the review and selection process.
 - Recommended
 - Recommended as Alternate

Chapter: _____ Section: _____

Acting AE Chairman Name: _____

Official Title: _____

Address: _____

Phone/Fax: _____

Email: _____

CHAPTER AE Scholarship Chairman Signature Date Optional E-signature

IF APPLICANT IS RECOMMENDED BY CHAPTER AS SELECTEE OR ALTERNATE, CHAPTER CHAIR must send the application directly to the SECTION CHAIR so it is RECEIVED by **DECEMBER 20**.

Section AE Chairman Name _____

Section AE Chairman's Email (if not above): _____

SECTION AE Scholarship Chairman Signature Date Optional E-signature

IF APPLICANT IS RECOMMENDED BY SECTION, SECTION CHAIR must send the application directly to the DESIGNATED AE TRUSTEE so it is RECEIVED by **JANUARY 10**.