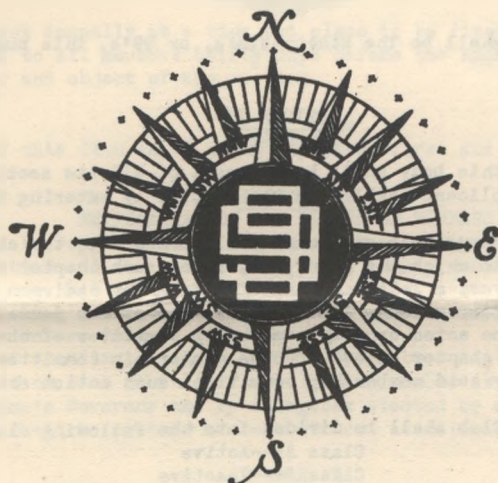


# NINETY-NINES

INTERNATIONAL ORGANIZATION OF WOMEN PILOTS

1025 CONNECTICUT AVENUE WASHINGTON 6, D. C



*Affiliated with the National Aeronautic Association*

## NATIONAL CONSTITUTION AND BY-LAWS AND STANDARD CONSTITUTION FOR SECTIONS

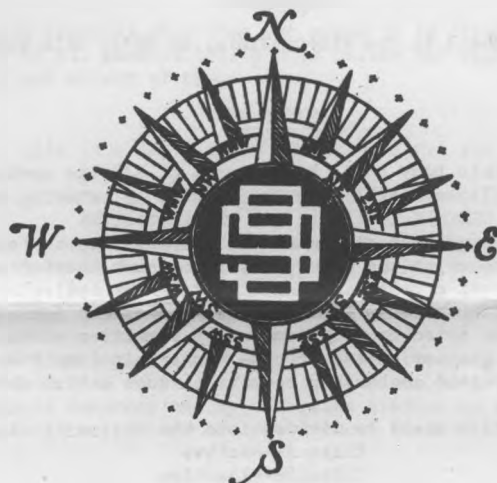
SEPTEMBER 1947

Fifteen cents per copy

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## NATIONAL CONSTITUTION AND BY-LAWS A N D STANDARD CONSTITUTION FOR SECTIONS

S E P T E M B E R 1 9 4 7

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# CONSTITUTION OF THE NINETY-NINES

## FOREWARD

The purpose of this organization is to provide a close relationship among women pilots and to unite them in any movement that may be for their benefit or for that of aviation in general.

## ARTICLE I NAME

The name of this organization shall be The Ninety-Nines, or 99's, this numeral representing the charter membership.

## ARTICLE II MEMBERSHIP

Section 1. (a) The membership of this body shall be composed of all its sections in the United States and foreign countries. An applicant shall join the 99 Club by entering the section in which she resides.

(b) A member who has changed her residence shall present to the chairman of the chapter organized to cover the territory into which she moves, or, if no such chapter exists, to the governor of the section into which she moves, a letter of transfer from the chairman of the chapter from which she moves, or, if no such chapter exists, from the governor of the section from which she moves. Said letter of transfer shall be acted upon by membership committee of the chapter into whose territory she moves, or, if no such chapter exists, by the membership committee or the section into which she moves, and, if approved by said membership committee, such action shall establish her as a member thereof.

Section 2. The membership of this Club shall be divided into the following classes;

- Class A---Active
- Class B---Inactive
- Class C---Life Members
- Class D---Honorary

(a) ACTIVE MEMBERS. Any woman holding a current pilot's license or certificate of higher than solo grade or its equivalent in any country may on recommendation of the chapter membership committee, or, if no chapter exists, may on recommendation of the section membership committee become an ACTIVE member, which admits to all privileges and duties of the club including voting and holding office.

(b) INACTIVE MEMBERS. Any Active Member whose certificate has lapsed and who has had not less than 200 hours of certified solo time may become an Inactive Member. Inactive Members shall pay dues but may not vote or hold office.

Any Active Member whose certificate has lapsed and who has had less than 200 certified solo hours shall become an Inactive Member until the end of the fiscal year for which her dues have been paid. If at that time her certificate has not been reinstated, her membership in the organization will terminate. She may be reinstated to ACTIVE membership, upon reinstatement of her pilot's certificate, through the regular channels of written application for membership by vote of the chapter membership committee, or if no chapter exists, by vote of the section membership committee.

Any former Active Member may by vote of the Executive Committee become an Inactive Member upon loss of certificate resulting from accidental injuries or circumstances beyond human control.

(c) LIFE MEMBERS. Any Active or Inactive member may become a Life Member of the 99 Club with all rights and privileges of an Active Member, except to hold office, by the payment of one hundred dollars (\$100.00) into the National Treasury. Life Members shall be exempt from the payment of dues. The moneys paid in by Life Members shall be invested by the Executive Committee of the Club and only the income therefrom shall be used for association expenses.

Any former or present Active Member who has served in the office of President of the Club shall be awarded Life Membership in the Ninety-Nines. In this case she shall be exempt from payment of \$100.00. She may accept this Life Membership any time she chooses.

(d) HONORARY MEMBERS. On recommendation of the Executive Committee outstanding women who are or have been active in aviation may be elected Honorary Members at the Annual Meeting. Honorary Members shall be exempt from dues but may not vote.

(e) MEMBERS AT LARGE. An applicant residing in a foreign country in which no Section has been organized may join the club when approved by the Executive Committee and will be considered a Member At Large.

Section 3. At no time may a person become a member of the NINETY-NINES, unless recommended by the chapter membership committee, or if no chapter exists, by the section membership committee, and unless she meets the requirements and agrees to the following:

Any female citizen of the United States or of foreign countries shall by vote of the chapter membership committee, or, if no chapter exists, by vote of the section membership committee, be eligible for membership in this organization, if she is of good character, and if, upon making her application she can show satisfactory evidence of the following:

(a) That she holds a current Department of Commerce pilot's certificate of Private or higher grade for heavier or lighter than air craft, or a corresponding certificate issued by the country of which she is a citizen.

(b) That she agrees to abide by the Constitution and By-Laws of this organization, including Section 5 of this Article, providing for the termination of membership in the Club for any of the causes set forth, without recourse against the 99 Club or any officer or member thereof.

Section 4. Any member who shall not have paid dues three months after they are payable shall be dropped from the organization, the Secretary notifying such members of termination of membership. To be reinstated, application may be sent to the membership committee in the usual way.

#### TERMINATION OF MEMBERSHIP

Section 5. **TERMINATION OF MEMBERSHIP.** The Executive Committee may recommend the disqualification of an applicant or dismiss a member if they have cause to believe she is of objectionable character or by any act has brought discredit to the Ninety-Nines and if such action has been requested by a two-thirds vote of the section or chapter in which such applicant or member resides.

Section 6. When a member is dismissed the Governor shall notify the chapter of the section and the National Secretary.

#### ARTICLE III

##### MEETINGS

Section 1. This Club shall meet annually at a time and place to be fixed by the Executive Committee. The Secretary shall send to all members thirty days before the Annual Meeting written notices, stating the place, day, hour and object of the meeting.

##### FISCAL YEAR

Section 2. The Fiscal Year of this Club shall begin September first and close August 31st of each year.

#### ARTICLE IV

##### REPRESENTATION AND RIGHTS OF MEMBERS

Section 1. Each section shall be represented at the Annual National Meeting by delegates composed of the Governor of each section and one delegate for each twenty members or major fraction thereof from each chapter, providing that each chapter shall have at least one delegate. Every member may attend the Annual Meeting and take part in discussion but only delegates may vote.

Section 2. Delegates must be members in good standing.

Section 3. All members in good standing of Class A and C shall be entitled to cast one vote in person or by mail for the election of each of the officers. Each member is represented at the Annual Business Meeting by her Section's Governor and by delegates elected by chapters.

Section 4. The Club Magazine shall be sent to members without additional charge.

#### ARTICLE V

##### OFFICERS

Section 1. The elective officers shall consist of a President, Vice-President, a Secretary and a Treasurer.

Section 2. The officers shall be elected by a majority vote of the ballots received, for a term of one year. If no one receives a majority vote for an office, the delegates shall proceed to elect. Officers must be members in good standing.

Section 3. No officer shall serve more than two consecutive terms in the same office.

Section 4. The Executive Committee shall be composed of the elective officers and three additional members from separate chapters not already represented on the Executive Committee, to be elected by the delegates in convention assembled.

Section 5. The appointive officers shall be a Marshall and a Sentinel.

Section 6. A vacancy in office by death, resignation or any other cause, occurring between meetings of the national body shall be filled by the Executive Committee.

#### ARTICLE VI

##### DUTIES OF OFFICERS

Section 1. The President shall preside at all national meetings and meetings of the Executive Committee; shall appoint all officers and committees unless otherwise specified; shall carry out the collective wishes of the membership and be their spokesman on matters of national policy.

Section 2. The Vice-President shall assist the President in the performance of her duties; and shall preside at the national meetings in case of the absence, resignation or removal from office of the President.

Section 3. The Secretary shall keep an accurate account of all transactions of the national meetings; write all communications; file all papers and documents pertaining to Club transactions; issue all notices as directed by the members in convention or the President; send notices of dues payable to every member at the beginning of the fiscal year; issue warrants to foreign sections as provided in Article IX, Section 2 of this Constitution; and perform such other duties as usually appertain to the office.

Section 4. The Treasurer shall control all moneys due this organization, having a receipt given for the same. She shall pay out the same only on regular warrants drawn by Headquarters and countersigned by the President. She shall, at the annual meeting, make a financial report of the year's receipts and expenditures.

Section 5. The Executive Committee shall act as an administrative board generally assisting the President; shall have authority to act in matters of business arising between meetings not herein delegated to any other committee; shall control the policy of the Club magazine; arrange for the investment of any national funds of the organization; fix the place and time of the Annual Meeting; and give a report at the Annual Meeting of all business transacted during the year.

Section 6. The Marshall shall see that the meeting room is in order; distribute ballots; enforce order; and perform such other duties as directed by the President.

Section 7. The Sentinel shall have charge of the door, which shall be secure at all times from intrusion; and shall admit no person who is not duly qualified to enter. She shall submit all cases of doubt to the President for her decision and obey her commands.

ARTICLE VII  
INSIGNIA

There shall be an official insignia for qualified members and it shall be a point of honor for ex-members to refrain from wearing it.

ARTICLE VIII  
SECTIONS

- Section 1. The membership in the United States shall be divided into eight units, to be known as Sections:
- Section 2. The Sections shall be as follows:
- (1) Northwestern Section, composed of Washington, Oregon, Montana, Wyoming, North Dakota, South Dakota, Idaho;
  - (2) Southwestern Section, composed of California, Arizona, Nevada, Utah;
  - (3) North Central Section, composed of Minnesota, Iowa, Missouri, Illinois, Wisconsin, Michigan, Indiana, Ohio, Kentucky;
  - (4) South Central Section, composed of Colorado, New Mexico, Texas, Oklahoma, Kansas, Nebraska, Arkansas, Louisiana;
  - (5) New England Section, composed of Maine, New Hampshire, Vermont, Massachusetts, Rhode Island;
  - (6) Metropolitan Tri-State Section, composed of New York State, New Jersey, Connecticut;
  - (7) Middle Eastern Section, composed of Pennsylvania, West Virginia, Virginia, Maryland, Delaware, District of Columbia;
  - (8) Southeastern Section, composed of Tennessee, Mississippi, Alabama, Florida, Georgia, South Carolina, North Carolina.
- Section 3. Sections shall be governed by a uniform Constitution which shall be adopted by the National Body and be issued to each section by the National Secretary. Sections may draw up their own By-Laws.
- Section 4. A Section may subdivide to form two Sections, provided that the new Section contains not less than three chapters, and the old Section be left with not less than three chapters.

ARTICLE IX  
FOREIGN SECTIONS

- Section 1. Five women pilots of any foreign country, carrying the government license thereof, may apply for a Foreign Section Charter by stating the boundaries of the proposed Section, the names of the applicants and by attaching affidavits certifying that they are government licensed pilots.
- Section 2. Upon receipt of such application, the National Secretary shall issue a warrant authorizing the formation of a Foreign Section pending the approval of two-thirds of the delegates at the next Annual National Meeting.
- Section 3. Upon favorable action by the National Meeting, regular charters shall be issued, duly inscribed with the names of the applicants, together with a regular Section Constitution.

ARTICLE X  
COMMITTEES

- Section 1. The Permanent Committees shall be the Executive Committee, the Contest Committee, the Auditing Committee, and the Nominating Committee.
- Section 2. Temporary committees may be appointed by the President during the National Meeting or when special work is to be done, as occasion may require.
- Section 3. No person shall serve on more than one permanent national committee.
- Section 4. All Permanent Committees shall submit an annual report to the National Meeting.

ARTICLE XI  
DUTIES OF COMMITTEES

- Section 1. The duties of the Executive Committee shall be as stated in Article VI, Section V.
- Section 2. The Contest Committee shall be composed of three members who shall at all times, work for fair competition of women flyers in all air races or aviation events. This committee shall not in any way prevent individuals from promoting their own interests at any time.
- Section 3. The Auditing Committee shall be composed of three members who shall examine the books of the Secretary and Treasurer and report thereon to each annual meeting.
- Section 4. The duties of the Nominating Committee shall be as specified in the By-Laws.

ARTICLE XII  
AMENDMENTS

- Section 1. This Constitution and By-Laws may be amended at the Annual National Meeting, provided that a copy of the proposed amendment shall have been submitted to all sections and all chapters of each section thirty (30) days previous to the National Meeting.
- Section 2. Any Constitutional amendment to become effective must receive a two-thirds vote of all registered delegates.

**BY-LAWS OF THE NINETY-NINES**

ARTICLE I  
QUORUM

Sixty percent of the registered delegates shall constitute a quorum, provided that at least four Sections are represented.



ARTICLE II  
REPRESENTATION BY PROXY

Any delegate unable to attend the convention may entrust her vote to any delegate by a written proxy.

ARTICLE III  
NOMINATIONS

A Nominating Committee of five members shall be elected for the following year by direct ballot of the members, from a list of eight members each from a different section, said list to be submitted with the regular ballot by the Nominating Committee. The member receiving the largest number of votes shall serve as Chairman.

Two months prior to the Annual Meeting this Committee shall submit TWO names for each of the elective offices to the National Secretary. Previous to this, the Nominating Committee shall request each section and each chapter to submit a list of one name for each of the elective officers, from which lists they shall select the names to be submitted to the Secretary.

ARTICLE IV  
ELECTIONS

On receipt of the list of nominees from the Nominating Committee the National Secretary shall mail to each member eligible to vote 30 days prior to the Annual Meeting, a numbered ballot to be marked and returned to the Secretary. Each ballot shall have a space for the voter to write in the name of a candidate for each office. The date for the return of the ballot shall be indicated on the ballot and ballots received after this date shall be considered void. The ballots shall be opened and counted at the Annual National Meeting. The President shall appoint three tellers to receive and count the ballots. On the completion of the tally the Secretary shall announce the results and if any candidate has received a majority of all votes cast, the President shall declare her elected. If no candidates receive a majority of all votes cast, the delegates shall proceed to elect from the two candidates receiving the highest vote.

ARTICLE V  
DUES

Section 1. Dues shall be \$5.00 yearly, payable to the NINETY-NINES at its National Headquarters, to be divided as follows: \$4.00 to the National Treasury, and 25¢ to the treasury of the section and 75¢ to the treasury of the chapter from which it originates. \$1.00 initiation fee is required of new members payable to NINETY-NINES at its National Headquarters.

Section 2. Incoming members when applying for membership on or after March 1 pay one-half dues of the total year, plus initiation fee of \$1.00

ARTICLE VI  
SPECIAL COMMITTEES

Section 1. (a) A Credential Committee shall be appointed by the President to pass on credentials and present a list of duly qualified delegates which, when adopted, shall constitute the convention.

Previous to the National Meeting the section secretaries shall forward to the National Secretary a list of the section delegates who are entitled to sit in the convention. The chapter secretaries shall forward to the National Secretary the names of their delegates elected to sit in the Annual Meeting.

Section 2. A Resolutions Committee of three shall be appointed by the President. All resolutions must be submitted to the convention in writing and referred to the Resolutions Committee for recommendation.

RULES OF ORDER

Roberts' Rules of Order shall cover all Parliamentary Procedure not otherwise provided for in this Constitution and By-Laws.

**STANDARD CONSTITUTION FOR SECTIONS**

**OF THE NINETY-NINES**

ARTICLE I  
NAME

The name of this organization shall be the \_\_\_\_\_ Section of the Ninety-Nines, comprising (List states).

ARTICLE II  
OBJECT

The object of this organization is to further in every way the objects of the Ninety-Nines as stated in the National Constitution, and to provide a closer relationship among its members.

ARTICLE III  
MEMBERSHIP

There shall be three classes of membership in the Section: Active, Inactive and Life, as defined in Article II of the National Constitution.

ARTICLE IV  
OFFICERS AND ELECTIONS

- Section 1. Officers shall be Governor, Vice-Governor, and Secretary-Treasurer.
- Section 2. No officer shall serve more than two consecutive terms in the same office.
- Section 3. Officers shall be elected yearly as provided in the By-Laws.
- Section 4. The elective officers of the section shall comprise a Governor's council which shall have authority to act in emergencies arising between meetings of the section, said acts to be reported to the next regular meeting of the section for approval.
- Section 5. Candidates for office shall be nominated by a committee consisting of one member from each chapter, appointed by the Governor. If there are no chapters organized, the Governor shall appoint a Nominating Committee of Three members.
- Section 6. The election shall be held as soon as practicable after the National Annual Meeting and not later than October first.

ARTICLE V  
DUTIES OF OFFICERS

- Section 1. The duties of the Governor shall be: To carry out the collective wishes of the membership and be their spokesman on matters of section policy; To appoint all committees and fill offices not otherwise provided for in the Constitution; To cooperate with the President in every possible way.
- Section 2. The duties of the Vice-Governor shall be: To assist the Governor in the performance of her duties; To preside at section meetings in the case of the absence, resignation or removal from office of the Governor.
- Section 3. The duties of the Secretary-Treasurer shall be: To keep a correct membership record; To receive and receipt for all money due the section from National Headquarters and other sources and keep an accurate account thereof; To pay all properly approved claims and bills incurred in the conduct of the business of the section, and to make at the Annual Meeting, financial report of the year's receipts and expenditures.

ARTICLE VI  
MEETINGS

- Section 1. The Annual Meeting of this organization shall be held in the fall at a time and place to be designated by the Governor unless so designated by the members at the last previous meeting.
- Section 2. The Governor may call a special meeting at any time upon one week's notice. The majority of chapters may demand the Governor to call a special meeting at any time. The Governor shall issue proclamation accordingly.
- Section 3. At all meetings where business is transacted each chapter within the section may be represented by delegates, their number being determined pro rata according to the active membership of the chapter as provided in the By-Laws; or all active section members may vote, according to which method gives the fairer representation to the whole membership of the section.

ARTICLE VII  
DUES

- Section 1. Dues are as stated in the National Constitution.
- Section 2. New members applying for membership on or after March 1 pay one-half dues of the total year, plus initiation fee of \$1.

ARTICLE VIII  
ORGANIZATION

- Section 1. Each section shall govern itself, make desired assessments and initiate its own program, provided carrying that out does not conflict with national policies as formulated in the National Constitution.
- Section 2. Each section may formulate its own By-Laws.

ARTICLE IX  
CHAPTER ORGANIZATIONS

- Section 1. Local chapters may be formed within the sections at the desire of the members provided not less than five active members be necessary for the formation of a chapter and provided that, when a chapter is to be formed by splitting a chapter already in existence, approval by a two-thirds vote of the membership of the original chapter and of the officers of the section in which said chapter is located and of the Executive Committee of the International organization shall be required to authorize such division of an established chapter.
- Section 2. Officers of the chapter shall be chairman, vice-chairman, secretary-treasurer. Officers are to be elected in the same manner as section officers except that the nominating committee shall be appointed by the chairman.
- Section 3. The time of the chapter election shall be as soon as practicable after the section election and not later than October first.
- Section 4. No chapter officer shall serve more than two consecutive terms in the same office.
- Section 5. Chapter meetings are to be held monthly.
- Section 6. Each chapter shall govern itself and institute its own program provided carrying that out does not conflict with section or National policies as formulated in the section or National Constitutions.

ARTICLE X  
COMMITTEES

- Section 1. A membership committee shall be appointed annually.
- Section 2. Other committees may be appointed by the Governor as the need arises.

## DUTIES OF COMMITTEE

Section 3. The membership committee shall consist of members from each chapter. The purpose of this committee is to secure all desirable licensed women pilots for membership. This committee shall investigate and recommend persons for membership.

## AMENDMENTS

This Constitution may be amended as provided in Article XII of the National Constitution.

## 1947-48 OFFICERS

President..... Belle Hetzel, 126 Drake Court, Omaha, Nebr.  
Vice President..... Helen Wetherill Anderson, 4740 John R, Apt. 106,  
Detroit, Michigan  
Secretary..... Melba Beard, 1981 Meadowbrook Road,  
Altadena, California  
Treasurer..... Marjorie B. Davis, 118 West 11th, Apt. 10,  
New York, New York

### Executive Committee:

Jimmie Kolp, Box 591, Electra, Texas  
Marjorie Fauth, 1406 14th Avenue, San Francisco, California  
Margaret Scribner Jones, Steamboat Springs, Colorado

### Nominating Committee:

Chairman..... Elsie Peters, 2735 N. Murray Ave., Apt. 4, Milwaukee, Wisc.  
Irene Blasdel, 1728 Pine St., Philadelphia, Pa.  
Marion Bertram, Islamorada, Florida  
Clayton Patterson, 8229 Lakemont Dr., Seattle, Washington  
Marjorie Gray, 64 Columbia Ave., Cliffside Park, N. J.

### Scholarship Committee:

Alice Hammond, 70 Cambridge Rd., Grosse Pointe Farms, Michigan

The membership cast a majority vote to continue  
affiliation with NAA.



# NINETY-NINES

INTERNATIONAL ORGANIZATION OF WOMEN PILOTS

1025 CONNECTICUT AVENUE WASHINGTON 6, D. C



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## WASHINGTON, D. C.

This is a message from your new President who is spending a few days in Washington, D. C.

I am sorry that the 99 Newsletter is coming to you a little late this month but I was very anxious for you to have the names and addresses of the new National officers. I also thought it wise that the September Newsletter contain the amended Constitution and By-Laws.

Upon receipt of this Newsletter, will each section and chapter send the names and addresses of their newly elected officers to national headquarters. We would like to have these names published in the November issue -- deadline date to reach national headquarters is November 5. Let us try to make this information 100%. It is very important data and should be available to all members of the 99's.

I wish to take this opportunity of expressing my appreciation of the honor bestowed upon me by the members of the 99's, and I wish to call upon each and every one of you for help. If we all work together, we can make this a banner year for our Club.

*Belle Hetzel*  
Belle Hetzel, President