

## **The Ninety-Nines Fly for Breast Cancer Cure**

### **Standard Operating Procedures**

**Purpose:** The purpose of The 99s Fly for Breast Cancer Cure is threefold:

- Promote Flying
- Promote The 99s
- Fundraiser for breast cancer research and promote breast cancer awareness

**Process:**

- Download pledge form from the Ninety-Nines website
- Obtain pledges from the number of hours flown in any given time frame
  - This may be a one-time event or over a given time frame such as January thru December 2006, or the month of October
- Maintain a record as the number of hours flown as either PIC or passenger
  - Ninety-Nines who are not able to fly as PIC are encouraged to get sponsors for the hours they fly as a passenger
- Collect pledges
  - In an effort to simplify the process, we ask that the chapters collect the monies and forward the proceeds to the PO Box number on the form by January 30, 2007.
  - Maintain record of total collection and number hours flown per member (see sample)
  - Individuals may participate on their own and forward the monies by January 30, 2007.
- Coordinate local public relations
  - Press release
  - Television, radio shows
  - Personal appearances

**Miscellaneous**

A spreadsheet will be maintained at the National level which will include the number of hours flown by members as well as the donations.

July 8, 2005 - June 2006

